



9 December 2024

Dear Parent/Guardian

Kindly note the following important points:

1. The school re-opens on **Wednesday, 15 January 2025** at **07:55**. All *new* grade 8 to 11 learners must report in front of the hall.
2. The school hours will be as follows: Mondays to Thursdays **07:25 – 13:40** and Fridays **07:25 – 12:40**. You will be notified on D6 if these times may change. During the exams, the school day commences at **08:30** except if stated otherwise on the exam timetable.
3. Learners must be inside the school premises by 07:25. Learners still arriving at 07:25 will be signed for 45 detention points. Please inform the school if an emergency or a crisis has arisen.
4. On **Monday, 20 January 2024** we will start the school year by lighting the torch as per tradition. Thereafter we will have the school dance. All grade 8 learners are encouraged to attend this event.
5. Every grade 8 learner will attend a grade 8 activity day. Your child will also receive a grade 8 booklet which must be completed. Every grade 8 learner will also be expected to wear a name board at first. All this form part of an attempt to get our grade 8s acquainted with the school system and to teach them more about our history and traditions.
6. Please refer to the new updated code of conduct which is available on the school website. It is very important that each learner has the correct school bag and uniform.
7. **VERY IMPORTANT**: All cell phones and other personal property is used on school premises at own risk. Learners are encouraged to keep their cell phones on their person. Learners are allowed to use cell phones before and after school as well as during break. All cell phones must be switched off during class time.
8. The hostel has an affordable day student option during the week where learners receive a healthy meal, a closet as well as a bed. Please contact the school if you are interested.
9. At the beginning of the year there will be a meeting for all parents. The date will be confirmed.
10. Please take note that all learners making use of school transport will be charged bus fare and it must be paid on/or before the day. This goes for all school activities that involves traveling. Each trip will be **R30**.
11. Attached you will find a preliminary programme for the first term of 2025. There might be changes.
12. The budget for 2025 has been approved. Enclosed is all the information regarding the school and hostel fees for 2025.
13. School fees can be paid at the office from 07:00 – 12:00 on weekdays. You can also make use of electronic payments or direct deposits at the bank. Card facilities are available at the office. School fees may be paid on a monthly basis.
14. Your child will only receive the necessary text books on the first day of the 2025 school year if the **R350** book fee has been paid. Please note that you will be liable for any outstanding text books of the previous year. Please note that no textbooks will be provided to learners if outstanding textbook bills have not been paid OR textbooks handed in at his/her subject teacher. Please note that NO stationery will be provided by the school.
15. Each child must buy their own stationery and work books. You must please cover all text and work books.
16. The school diary is compulsory for every learner. On the first day of school the R30 for the diary will be collected from the register teacher. The diary is also available from the office. No maloti's or nickel (coins) will be accepted.

17. Reports will be handed out to parents/guardians during the first week of every new term. There will be an **open day** on the the Tuesday following the handing out of the reports. This open day will be from 15:00 – 18:00. You can make an appointment to see any of the teachers to discuss your child’s marks and/or schoolwork. Please make an appointment with the secretary to see the particular teacher. Bring your child along to the appointment.
18. We want to emphasize the following: Please schedule **all personal appointments**, as far as possible, for the afternoons as your child loses valuable class time otherwise.
19. We ask your assistance in supplying the school with any change of address or telephone numbers as this ensures effective communication between the parents and the school.
20. The year magazine of 2024 is available digitally. The magazine is available on the website of the school, Facebook and will also be posted on all the WhatsApp groups.
21. Please download the D6 communication application on your smart phone. We will only communicate with parents on D6 from 2025.
22. LA Clothing that sells our school uniform will be open from Monday, 13 January 2024 – Wednesday, 15 January 2025 from 10:00 – 15:00 every day. They are situated at Ficksburg Primary School.
23. We urgently request the assistance of all parents with regards to the appearance and neatness of learners. Please make sure that your child’s neatness is in line with the code of conduct of the school. Neatness and appearance plays a big role in discipline which in turn affects academics. The school is not solely responsible for the discipline of your child. We ask your assistance with this huge task to educate and develop each learner to their full potential.

We wish you a pleasant holiday and festive season. May 2025 be filled with prosperity for you and your loved ones. Remember: “Never Ever Give Up”.

Yours in education,

JJ Hanekom
PRINCIPAL